



APPEAL APPLICATION FORM

Appeal the decision of the:

- ☐ Zoning Administrator
☐ Design Review Committee
☐ Planning Commission

Application Information

Date Received: _____

Deposit Paid: _____

Receipt No.: _____

Case No.: _____

Name of Appellant: _____ Phone No. (____) _____

Home Address: _____

Business Address: _____

Project Address: _____

Project Description: _____
(Example: zone change, variance, conditional use permit, design review, etc.)

Please use the space below to provide a response to the decision you are appealing. Attach additional sheets, if necessary.

Signature of Appellant

Date

DO NOT WRITE IN THIS SPACE

The above matter has been scheduled for public hearing before the:

☐ Planning Commission ☐ City Council on _____.

Planning Commission Secretary

City Clerk



Appeal Form Directions:

Pursuant to various sections of the Chula Vista Zoning Ordinance Chapter 19.14 – Administrative Procedure, Conditional Uses and Variance, an affected party may appeal the decision of the Zoning Administrator, Design Review Committee or Planning Commission to the next higher body, and ultimately to the City Council if the appellant chooses. The appellant must file an appeal application form within the specified appeal period (usually 10 days after the decision has been made), complete the Disclosure Statement, and pay the required fee or deposit, depending on the type of application. The appeal will then be scheduled for a hearing by the next higher body. If an appeal is taken all the way to the City Council, that decision is final and there is no other legislative body to appeal to.

If you have any questions regarding the appeal process or how to appeal a decision by the Zoning Administrator, Design Review Committee or Planning Commission to the next higher body, please call (619) 585-5621.